

State of Vermont  
Contract Administration  
Barre City Place  
219 North Main Street, Suite 105  
Montpelier VT 05633-5001  
<http://vtrans.vermont.gov/>

*Agency of Transportation*  
**Finance & Administration**

[phone] 802-622-1285  
[fax] 802-479-5500

July 14, 2020

## **RFP ADDENDUM # 1**

### **RE: Request for Proposals – Geo Technical Engineering Services 2020**

The Request for Proposals (RFP) for the above-mentioned services has been modified to clarify the RFP by addressing the following questions:

1. Because of COVID-19 we are unable to provide our 2019 FAR audit at this time. As such, we do not have the required information to submit a completed 2019 AASHTO ICQ form with attachments at this time. In the interim, to comply with the Financial Documentation requirements of the RFP, we are requesting that VTrans accept submission of our completed 2018 AASHTO ICQ form with required attachments. Given these unusual circumstances, will VTrans provisionally accept our 2018 AASHTO ICQ form and audit to be followed by our 2019 AASHTO ICQ form and audit when completed?

**A: AOT Audit is granting extensions for submitting the 2019 AASHTO ICQ Form, due delays caused by COVID-19. AOT will continue to use last years overhead rate until a new one is approved. There will be no revisions accepted on invoices already processed when the new indirect rate is approved. The new rate will only apply to invoices going forward from the date of approval, whenever that occurs. If you already have your 2018 AASHTO ICQ on file with AOT Audit, there is no need to re-submit for this RFP.**

2. Do we need to have a surveyor on the list of subcontractors (as discussed in Scope of Work - Section IV page 13 of 94)?

**A: No, a surveyor is not required on the list of subcontractors. Typical practice would be to use the VTrans Survey Section, or the main design consultants or their subcontractors on contract.**

3. The RFP does not mention professional qualifications for the “Photogrammetry and LiDAR Data Collection, Processing, and Analysis” services category. Does VTrans require a certified photogrammetrist to perform these services?

**A: No, a certified photogrammetrist is not required to perform these duties. We do however require an individual that is qualified, based on experience and knowledge, to be able to perform these services.**

4. Does the contract require the ability to perform ASTM C295, C457 and C856? Any other petrographic analysis requirements?

**A: The contract does not require the CONTRACTOR to be able to provide these services. It is one of the services that may be asked of, however it is not a requirement to be awarded a contract. Likely infrequent, we may require services to assist with performing both C295 and C856. There are no other petrographic requirements that we can think of at this point.**

5. Does the drill rig CE need to be measured or can industry standard averages be used?

**A: The drill rig CE should be measured to align with our in-house practice that has shown the industry standard averages can be quite different than the actual measured values.**

6. Does the lab need to be certified for the following ASTM standards C295, C457 and C856 to perform the Petrographic analysis?

**A: No, the lab does not require a certification, however the qualifications listed in the ASTM specifications for personnel performing the test should be met.**

7. Is there a State Contract Number or Federal-Aid Project assigned to the contract or should those sections be left blank at the top of ATTACHMENT I - CERTIFICATION OF CONTRACTOR/CONSULTANT form on page 80 of the RFP?

**A: The contract number will be assigned after selection and award. You may leave that section blank. The Federal Aid Project should be the RFP Title: Geo Technical Engineering Services 2020.**

Sincerely,

*Doreen L. Carminati*

Doreen L. Carminati  
Administrative Services Manager III

cc: Contract Manager  
Project File